

DODGE COUNTY
JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING
July 7, 2017

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Thomas Nickel
Larry Bischoff
Dan Hilbert
Larry Schraufnagel

Also Present: James Mielke, County Administrator; Martin DeVries, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Office; Julie Kolp, Financial Director; Ruth Otto, IT; Donna Maly, County Board; Ross Nickelbauer, ERP Program Assistant; Barb Brandt, Br. 4 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

Approval of Agenda and Allow for Deviation: Motion made by Hilbert to approve Agenda and to allow for deviation; second by Bischoff. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Nickel to approve Minutes of June 2, 2017; second by Schraufnagel. Motion carried.

Communications: None

Announcements: None

Circuit Court/Judge's Report: No report.

Clerk of Courts Report: Lynn Hron reported that one employee in her department has recently decreased her workload to 32.5 hours per week. Because of the efilng being more efficient, the decreased work hours are not having an effect in her office. One staff person is also working more on collections, which include collections being made in other states. This is paying off in increased collections.

Child Support Report: No report.

District Attorney Report: DA Klomberg reported that the paralegal position in his office has been filled at that person will be starting in August.

Atty. Barrington will be attending the National District Attorney Association "Best Practices" Conference in Minneapolis. This will be an opportunity to get information from national sources. Kurt pointed out that because of a grant from the state for tuition, the only cost will be for mileage and meals.

No State budget has been finalized so they don't know yet if the pay progression will be included. Hopefully that will stay in.

Kurt wanted to make the Committee aware of a movement toward having some of the 17 year olds put back into the juvenile system. This would be dependent on the charges. He supported making this change and said that it made a lot of sense, but would be a big change. There were questions on how these juvenile offenders would be housed, in that juvenile institutions around the State were already full. Violent offenders would most likely stay in adult court, and logistical issues remain to be worked out.

Medical Examiner Report: No report.

Sheriff Office Report: The Sheriff passed out his report on the calls for service for the month of June. The Office averages about 2,300 calls per month.

The Citizens Academy will be accepting applications for about another week. Because of the great response and interest, they may wind up having to turn people away.

K9 Tek is currently in training, and Sheriff Schmidt anticipates having that completed by July 21. He will let the Committee know of the swearing in date.

The Sheriff explained what he would like to see improvements regarding the mutual aid process with surrounding counties. It would provide better accountability and be better organized. There would be a "smart response" system in place similar to that used by fire departments. One of the requirements would be to use plain talk instead of 10-codes as each agency may have their own right now. Using IC protocol would help eliminate the confusion using 10-codes.

He anticipates a resolution next month to add 2 part time positions for community service officers. These 2 new positions would not be sworn officers. The Sheriff's Office is applying for a grant that would pay for 75% of wages and benefits for 3 years. This could be a feeder program for Explorers to move into and would be a possible step for them to move into the patrol division as retirements occur there. They would be a supplement to patrol staff for dealing with minor complaints and could be a way to free more time for deputies to be on the road. Captain Mittlestadt is working on this. The County Board will get a resolution to approve this, but it won't be funded at this time.

Sheriff Schmidt will be looking at ways to better provide coverage to the outer edges of the County which might include utilizing town halls as substations. This would mean having a desk, printer and internet availability along with a phone. He will be starting conversations with area municipalities regarding this. It would enable deputies to get to a problem faster.

Regarding the Jail facilities study, there have already been 3 meetings with Potter Lawson, the firm that will be putting together a plan. This plan will be to close the current Pod J, add 2 new pods to the current Detention Facility and what kind of facility would be put in place of the current Pod J. Included would be medical isolation/segregation cells. In place of Pod J, they are looking at underground parking and training facilities, but are exploring all options. More details are anticipated at the September meeting. The Sheriff detailed the financial effects of having to close Pod J without having new Pods in place at the Detention Facility. He also pointed out that a new Pod could be a juvenile ready facility with potential more revenue as that population is increasing. They really would be building for the future and other contingencies.

The ability to maintain and hire staff is an ongoing debate with the Finance Department and Human Resources. The Committee was advised about the budget issues and the variables that are taken into account concerning current staff and the ability to attract new, qualified employees. Jim Mielke also advised of the strong possibility that health care costs for the county will change for 2018. There was discussion between the Committee, Sheriff and Mr. Mielke.

Scott Smith had a revenue expenditure budget adjustment for Committee Chair signature to move funds for the purchase, training and outfitting of the new K9 and deputy/handler. Most of the funds were from donations and none of the money spent came from levied funds.

Another revenue expenditure budget adjustment for signature was to transfer funds from the federal revenues to pay for the expansion consultant.

The Committee was also reminded that the K9 Fundraiser Golf Outing will be coming up in September. Last year the event raised approximately \$9,000. There will be more information in the media forthcoming.

There was discussion regarding having the Committee tour the Sheriff Office, including who might be included and when such a tour might take place. Size would be limited and they will be working to get something set up.

Other business: The informational presentation for this meeting was regarding the Enterprise Resource Planning (ERP) project that the County is currently involved in. Julie Kolp, Ruth Otto, Donna Maly and Ross Nickelbauer were attendance to inform the Committee and answer questions. The Committee was advised that this new financial software will be replacing a system that has been in place for 20 years. Julie pointed out that there is currently a lot of duplication that the new software would eliminate. Procurement policies will also be very different. She advised that this new system would not be compatible with the state computers so they need to keep working on rectifying how that will work. The work that is going on now is for departments to tell the company what the needs are and then find out how it will be implemented. There is no "go live" date yet and it will probably be another 2 years. Chair Miller thanked them for the update.

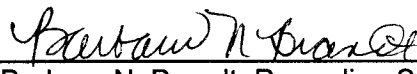
Next Meeting: Friday, August 4, 2017 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Motion by Nickel to adjourn meeting; second by Hilbert. Motion carried. Meeting adjourned at 9:35 a.m..

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Larry Schraufnagel, Secretary



Barbara N. Brandt, Recording Secretary